

RCC Nursery Diaper Changing and Bathroom Policy

Diaper Changing Policy

Parent Responsibilities

- A parent should change their child's diaper if they are in obvious need upon arrival to the nursery.
- Parents must give **Parental Consent and Release** for Nursery Volunteers to change their child's diaper.

Nursery Volunteer Responsibilities

- A child is NOT to be left unattended on the changing table.
- Child's bottom will be cleaned with provided wipes.
- Nursery Volunteers will wash his/her hands after each diaper change.
- Replaced disposable changing pad after each diaper change.
- Discarded diapers in the small, red trash an in the nursery.

Bathroom Policy

Parent Responsibilities

- Parents should "toilet" their children prior to arriving at the nursery.
- Parent must give **Parental Consent and Release** for staff to escort their child to the restroom.

Nursery Volunteer Responsibilities

- A child is escorted to the bathroom only upon his/her request or if the child shows obvious signs of needing to use the bathroom.
- When a child is being escorted to the bathroom, the nursery must be supervised by the other Nursery Volunteer.
- The Nursery Volunteer escorting the child is not to enter the child's stall unless absolutely necessary. The Nursery Volunteer should stand outside the stall door and not leave the restroom. Children should be encouraged to help themselves with the toileting process.
- If the child requests the Volunteers assistance in the bathroom, the volunteer should explain to the child how to help him/herself. If the Nursery Volunteers' help is essential, the volunteer should avoid direct contact with the child and keep the stall door open. Use the "hand-over-hand" wiping method. This technique enables the volunteer to place his/her hands over the child's hand in helping with fastening clothes, wiping skin etc. The parents should be informed when a child needed extra help and gently reminded about our encouraging a "no hands-on" policy.
- Both Nursery Volunteer and child should wash their hands thoroughly after toileting.

I have read and understand the Diaper Changing and Bathroom Policy

I authorize

(check all that apply) _____ Diaper Changes _____ Escort to the bathroom for toilet use

Print Name

Sign

Date

Revised 5/8/18